

# **KITCHENER-WATERLOO ART GALLERY REGISTRATION/CANCELLATION POLICY**

## **General Registration Policies**

- Registrants may request a tuition refund up to 10 days prior to the start of a program. All refund requests must be submitted in writing to [mail@kwag.on.ca](mailto:mail@kwag.on.ca) or by calling 519-579-5860 x 100. Such requests are subject to a 10% administration fee.
- KWAG is unable to refund any portion of the tuition for cancellations made after the 10 days. Tuition is not reimbursed for missed classes by the participant.
- KWAG reserves the right to cancel programs. In the event of a program cancellation, a full refund will be given. If a program is cancelled, registrants will receive notice one week prior to the beginning of the program.
- The participant gives permission for the KWAG to use photographs, video, and audio taken during workshops and courses for publicity purposes.